



## SETAC Governance Convenance

I understand that as a member of SETAC governance, I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its mission. I believe in the mission and values of the organization, and I will act responsibly and prudently as its steward.

As part of my responsibilities as a governance member:

1. I will exercise the **duties of care, loyalty and obedience** understanding my fiduciary responsibility.
2. I will work to advance the [SETAC mission](#) and uphold the [SETAC values](#) externally and internally.
3. I will adhere to all [SETAC Policies](#) and bylaws.
4. I will uphold my duties as a SETAC ambassador and strive to enhance the SETAC brand.
5. I will refrain from acting as a SETAC spokesperson or representative in person and online, consistent with the [SETAC Code of Ethics](#).
6. I will contribute financially at a level meaningful to me (e.g., self-financing meeting attendance).
7. I will actively participate in one or more SETAC programs.
8. I will stay informed about what is going on at SETAC.
9. I will attend Board meetings and come prepared for discussion. I will ask questions and will not stay silent if I have questions or concerns. I will participate in and take responsibility for making decisions.
10. I will work in good faith with staff and Board members as partners toward the achievement of our goals.
11. I will endeavor to focus on stewardship of the society and support professional staff management of Operations.
12. I will expect the Executive Director and the Board President to discuss my responsibilities with me if I do not fulfill these commitments to the organization to ask me to change my behavior or recuse myself.

In turn, SETAC will be responsible to me in the following ways:

1. I will be sent, without having to request them, monthly updates of organizational activities and quarterly financial reports, and that allow me to meet the "prudent person" standards of the law. I will be offered opportunities to discuss the organization's programs, goals, activities, and status with the Executive Director and the Board President; additionally, I can request such opportunities.
2. Board members and staff will respond straightforwardly to questions that I feel are necessary to carry out my fiscal, legal, and moral responsibilities to this organization.
3. If the organization does not fulfill its commitments to me, I can call on the Board President and Executive Director to discuss the organization's responsibilities to me.