

Exhibitor Contract

Contact Information

Organization	
Organization's Website URL	
Exhibitor Contact	Phone
Mailing Address	
City/State/Postal Code/Country	
Email	
Preferred Booth Spaces (if reserving a booth; select 2 in order of preference)	1. 2.

Exhibit Options

1. Exhibit Booth

One In-Person Exhibit Space (10' x 10' booth)	\$2,900 by 16 September 2026 or \$3,300 after 16 September 2026
<ul style="list-style-type: none">Booth space in the exhibit hall (furniture and carpet not included*)One full meeting registrationTwo exhibit hall passesAcknowledgement on meeting website and virtual platform with link to your organization's website	
One Additional In-Person Exhibit Space/Double Booth (optional)	\$2,500 by 16 September 2026 or \$2,850 after 16 September 2026
<ul style="list-style-type: none">One additional full meeting registrationTwo additional exhibit hall passes	
Exhibitor Bingo Entry (optional)	\$100 minimum donation for bingo prizes

Total due \$

2. Tabletop Display (limited to nonprofit and academic institutions)

One Skirted Table and One 4' x 8' Poster Board	\$1,000
Total due \$	

*Furniture, carpeting and other booth items can be ordered through our official general service contractor for an additional cost. You will be contacted this summer with further information on how to purchase.

Submit this completed contract to montreal@setac.org. An invoice will be sent to you.

Invoices must be paid in full no later than 16 September. If payment is not received, your booth will be released. Invoices sent after 16 September must be paid in full no later than five business days after posting.

Cancellation Policy

If you cancel your booth by 16 September, you will receive a full refund less a US\$50 processing fee. After 16 September, no cancellation or refund requests will be considered. No refunds will be granted for no-shows.

